

THE BREATHING ASSOCIATION

Position Title: Pulmonary Health and Education Specialist
Reports to: Lung Health Clinic Director

Organization Overview

For more than a century The Breathing Association has met the lung health needs of central Ohioans. As lung health issues are identified The Breathing Association creates and delivers programs to support the community and its most venerable and otherwise unserved members. Communicable respiratory diseases that impact the entire population, such as tuberculosis epidemic that led to our founding and the SARS and COVID epidemics more recently, are of utmost priority. Our Lung Health programs include the lung health clinic and mobile medical unit, and our outreach and tobacco cessation programs. In addition, The Breathing Association connects medically vulnerable, energy insecure residents with resources to help them remain warm in the winter and cool in the summer. Our vision *Better Breathing for Better Lives* makes it possible for central Ohioans to breathe easier.

Overview of Responsibilities

Reports to the Lung Health Clinic Director, the Pulmonary Health and Education Specialist focuses on implementing and coordinating a multi-level outreach for pulmonary health for the Franklin County Senior Options and other senior service programs.

Service Delivery and Accountability

The primary measures of accountability will be the attainment of the program goals and objectives as indicated by quarterly reports submitted to the grant administrator with Franklin County Senior Options.

Other criteria that may be used for assessment of job performance:

- The soundness, timeliness, and accuracy of the quarterly reports for the Franklin County Senior Options grant.
- Accurate documentation of program evaluations and data reporting.
- Relevance of program activities/printed materials for the Franklin County Senior Options grant.
- Ability to work independently and cooperatively with grant officers, Program patrons, The Breathing Association staff and other ancillary facilitators.
- Meeting monthly key performance indicators for the Franklin Senior Options grant.

Essential Position Requirements

- Develops, markets, implements, and coordinates, a multi-level outreach of pulmonary health for the Franklin County Senior Options grant.
- Participates in on-going development and evaluation of the program goals and objectives, modifying as needed.
- Completes quarterly and annual grant proposals and reports, as scheduled.
- Conducts home visits and community education events for seniors in the community.

Qualifications

- Hold a current State of Ohio Respiratory Therapist License.
- Minimum of an associates degree in respiratory care.
- A minimum of 5 years clinical experience in a respiratory therapy position.

- Experienced and familiar with common home medical equipment related to Chronic Obstructive Pulmonary Disease such as home oxygen, nebulizers and, PAP equipment. Familiar with the use, care, and maintenance of these items.
- Well-developed communication, public speaking, and interpersonal skills.
- Demonstrated organization, planning and time management skills.
- Possess initiative, energetic, and engaging presentation skills and good listening skills
- Skilled in Microsoft Office and other data management systems.
- Must enjoy working with seniors and enjoy working with diverse populations.
- Is flexible working with seniors and The Breathing Association staff.
- Comfortable working interpedently in the community and a general knowledge of the city and various neighborhoods.
- Travel is required throughout the community.

The Breathing Association is an equal employment opportunity employer. Employment decisions are based on merit, qualifications, and competence, and employment decisions are made in accordance with applicable state and federal laws and without regard to the race, color, age, sex, sexual orientation, religion, national origin, disability, or veteran status of any employee or applicant. This policy governs all areas of employment, including hiring, promotion, assignment, and corrective action.

Qualified individuals with a known disability will be granted reasonable accommodations required by law that do not impose an undue hardship upon The Breathing Association or pose a direct threat to the health or safety of the individual or others. Any employee who requires an accommodation in order to perform the essential functions of his or her job should contact the Manager to request such an accommodation.

This Policy is aided by our commitment to communication: any employee who has any concerns arising under this policy should contact his or her manager immediately.